

Agenda item number and title	Decisions taken	Reasons for decision	Details of alternative options considered	Details of any conflict of interest declared and any dispensation granted
8. Carbon Neutrality Action Plan Priority Actions	<p>The Executive RESOLVED to approve:</p> <ol style="list-style-type: none"> I. The introduction of priority projects within the CNAP which will be updated in the annual review due in September/October 2024. II. That where it is not currently feasible for individual priority projects to reach net zero by 2030 new dates should be set and approved by the Executive, following the production of the Constraints to Net Zero report. 	<p>Prioritising projects which will have the greatest impact on carbon reduction will enable the council to focus its limited resources on projects which will help us to reach the net zero objective.</p> <p>Setting a revised timetable for individual projects which we know will be difficult to achieve by 2030 will manage expectations and demonstrate a realistic understanding of the processes needed to achieve net zero for all organisation emissions.</p>	<ol style="list-style-type: none"> a) Prioritise projects which will have the greatest impact for the net zero trajectory by an agreed date. b) Prioritise projects which will have the greatest impact for the net zero trajectory by 2030. This is the recommended option. c) Continue to work on all projects on the CNAP for the net zero trajectory by 2030. d) Revise the date for the Council to be net zero for all projects. 	None
9. Waverley Local Cycle and Walking Infrastructure Plans Adoption	<p>The Executive RESOLVED:</p> <ol style="list-style-type: none"> I. To delegate authority to the Strategic Director of Place to adopt the updated versions of the Local Cycling and Walking Infrastructure Plans (both 	<ol style="list-style-type: none"> I. Adoption of the LCWIP follows the National Planning Policy Framework (NPPF) guidance. II. The adopted LCWIPs will 	<ol style="list-style-type: none"> a) Do nothing. If not adopted, the LCWIP and its associated digital maps will 	None

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	<p>Waverley and Farnham), in consultation with the Portfolio Holders for Planning and Economic Development, and Environment and Sustainability, and the Leader.</p> <p>II. That the LCWIP digital mapping be then incorporated into the StatMap Geographic Information System (GIS) planning layers and the Infrastructure Development Plan.</p>	<p>inform the Transport Statements and Travel Plans created for new development planning applications.</p> <p>III. By referencing the adopted LCWIPs, SCC Transport Development Planning will be better able to enforce Waverley's existing Sustainable Transport policies.</p> <p>IV. The LCWIPs would become reference documents for the Community Infrastructure Levy (CIL), informing both applicants and the appraisal / scoring process.</p>	<p>not be available to support Local Plan Sustainable Transport policies.</p> <p>b) Adopt both LCWIPs for immediate use as part of the Infrastructure Development Plan and for later reference in the updated Local Plan.</p>	
10. Farnham Leisure Centre decarbonisation	<p>The Executive RESOLVED to:</p> <p>I. Approve the use of the £1.545 million grant funding from the Public Sector Decarbonisation Scheme and contribution of £330K from the Empty Homes Grant to install air source heat pumps at Farnham Leisure Centre, and;</p> <p>II. Delegate authority to the Strategic Director - Place to appoint a contractor and enter into the necessary design and build contractual agreement(s) in accordance with the requirements of the Council's Contract Procurement Rules.</p>	<p>a) The boilers at Farnham Leisure Centre need to be replaced as they are at the end of their life.</p> <p>b) WBC has made a successful bid for £1.545 million from the Public Sector Decarbonisation Scheme and secured a £330K contribution from the Empty Homes Grant to fund the replacement of those boilers with air</p>	<p>a) The boilers at Farnham Leisure Centre have reached the end of their life and need to be replaced because they cannot be fixed further. By accepting and utilising the Salix fund WBC</p>	None

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		source heat pumps.	<p>can replace the boilers with air source heat pumps which will reduce the cost of repairs, keep the leisure centre running and reduce WBC's carbon emissions.</p> <p>b) WBC could fund the replacement of the existing boilers. This could cost in the region of £220K for gas boilers but would not reduce the carbon emissions or WBC's dependency on fossil fuels.</p>	
11. Joint Legal and Democratic Services Structure Proposals	<p>The Executive RESOLVED to approve:</p> <p>I. The Joint Head of Paid Service's proposal to create a role of Joint Executive Head - Legal as set out in para 15.1 of the report;</p> <p>II. The Joint Head of Paid Service's proposal to create a</p>	As set out in section 3 of the report.	<p>As set out in the report and summarized as</p> <p>Option 1 - Do nothing Option 2 - Create separate governance teams in Guildford and</p>	None

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	<p>role of Joint Executive Head - Democracy & Governance as set out in para 15.1 of the report;</p> <p>III. The Joint Head of Paid Service's proposal to create a Joint Executive Advisory and Support team as set out in para 6.4 of this report to include two new posts of Joint Executive Advisory and Support Manager and Joint Executive Advisor. The Joint Executive Advisory and Support Manager will provide advisory support as well as management of the existing Joint Executive support team;</p> <p>IV. The Joint Head of Paid Service's proposal to create a new post of Joint Head of Governance as set out in para 15.2 of the report;</p> <p>V. The Joint Head of Paid Service's proposal to amend the existing three Waverley Borough Council posts of Senior Governance Officer, Senior Corporate Governance Lawyer and Monitoring Officer assistant to be joint roles operating across Waverley and Guildford Councils</p> <p>VI. The increase to the Waverley Legal & Democratic Services salary budget for 24/25 of £179,329 as set out in para 10.6 of this report and the future growth for subsequent years</p> <p>VII. An additional one-off cost of £40,662 to Waverley Council which is a 50% contribution towards the cost of two interim Governance Officers for 6 months and</p>		<p>Waverley Borough Councils Option 3 - Create a joint team covering both Councils</p>	

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	<p>offset against existing salary budget;</p> <p>VIII. A supplementary estimate of £220k for Waverley Council to cover the ongoing growth and the short term cost of the interim resource will need to be funded by the repurposing of reserves;</p> <p>IX. To delegate authority to the Monitoring Officer to amend the current inter-authority agreement between Guildford Borough Council and Waverley Borough Council to include the new joint roles as set out in this report.</p> <p>X. To note that the implications of these proposals have been considered in the context of restructures already concluded in GBC and WBC Legal Services and work about to commence in Waverley Democratic Services.</p> <p>The Executive RECOMMENDS to Council</p> <p>I. That Full Council approve the making of all necessary arrangements for the discharge of functions through joint arrangements between Waverley Borough Council and Guildford Borough Council, by officers of Waverley Borough Council, as set out in this report, and for such arrangements to be included in the inter-authority agreement in accordance with s113 Local Government Act 1972.</p>			

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12. Customer Charter	The Executive RESOLVED to adopt the new charter for implementation.	<ul style="list-style-type: none"> a) It is important that we have a customer charter in place that supports our customers and ensures that we are able to clearly manage expectations for our residents when they contact us. b) The current one is no longer fit for purpose and needs to be updated. 	<ul style="list-style-type: none"> a) Approve recommended customer charter for adoption b) Reject the revised customer charter c) Approve the recommended customer charter with requested amendments 	None

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be NOON ON **15 May 2024**. Members must notify Susan Sale, Strategic Director of Legal and Democratic Services (Monitoring Officer) by e-mail, committees@waverley.gov.uk if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that five non-Executive Members may call-in a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

For further information or assistance, please contact Committee Services committees@waverley.gov.uk